

RULES AND REGULATIONS/ RENTAL OF LA VILLITA FACILITIES

1. **Excessive noise** and/or extremely loud music are prohibited. Event sponsors must reduce sound level upon request. A decibel meter is used to monitor sound levels, which must not exceed 72 dB.
2. **Motor vehicles** are not allowed on King Philip V Street or Hidalgo Walk. Special permission must be obtained from the Facilities Manager of La Villita to load and unload on Maverick Plaza. Villita Street is opened between 7:00 a.m. - 10:30 a.m. daily for deliveries (enter from Presa Street only).
3. Due to public access to La Villita shops, gates will not be closed nor can any **admission** be charged until 6:00 p.m.
4. At no time shall entrances, passages, exits, walkways, entrance to shops or patios, or handicapped access be **blocked** or caused to be non-functional. **NO EXCEPTIONS TO THIS RULE.**
5. Nails, hooks, tacks, screws, stakes or similar devices **may not be driven into walls** of building or park fixtures. **No adhesive material** of any sort is allowed on painted surfaces. Damages caused by such actions will result in automatic forfeiture of the damage deposit.
6. **Posters** and their locations announcing upcoming events must be approved in advance by the Facilities Manager of La Villita.
7. **Tent** type structures are typically not allowed on La Villita premises; in the event of inclement weather, any tent must be approved by the Facilities Manager. In this event, all tent poles must be supported by "water barrels"; no stakes of any kind will be permitted for use at the La Villita/ or HemisFair facilities.
8. Licensee shall employ **police officers** at the rate recommended by the Police Department Off-Duty Unit for the authorized event. Please call 210/207-7020 for information on rates.
9. The Facilities Manager of La Villita must be consulted regarding requests for **start times** prior to 6:00 p.m. to avoid conflicts with regular La Villita activities. Events must end at 11:00 p.m. on each evening, except Saturday when events may continue until 12:00 midnight.
10. The **clean-up** of general litter and removal of decorations is the responsibility of the licensee. If cleaning is neglected or inadequate the damage deposit will be forfeited. Beverages may not be served in **glass containers**. The caterer is responsible for the safe removal of all glass containers in which food & beverages may have been delivered. Violation of the glass container policy may result in forfeiture of damage deposit. All equipment brought in by licensee must be removed immediately following the event. **THE CITY IS NOT RESPONSIBLE FOR ANY EQUIPMENT USED BY LICENSEE.**
11. Barbecue pits are allowed to be used at the facilities; however, non-permeable protective sheets (such as vinyl, rubber, roofing paper, plywood, etc.) **MUST** be placed underneath the pits to protect all ground surfaces. **NO EXCEPTIONS WILL BE MADE.** Deep fryers or other types of cooking appliances that utilize grease and/or oil for food preparation must also have the same type of protective sheet(s) placed beneath them as the barbecue pits.
12. A Texas Alcoholic Beverage Commission **permit** is required of Licensee or its caterer(s) when hosting an event that features alcoholic beverages; copies of the current permit and the applicable alcohol liability insurance certificate are required before the short-term license agreement will be approved.
13. Permanent **restrooms** on the premises will be cleaned and serviced by La Villita staff prior to start of Licensee's event and may be cleaned and serviced during Licensee's event. Licensee is hereby advised that the City will not have availability of male/female staff restroom attendants for facility restrooms. If Licensee desires such service, Licensee shall hire such attendants at this/her own expense.